

Ramada Plaza Resort  
VA Beach, Virginia  
Virginia Manufactured Housing Board Minutes  
August 3, 2005

Board Members Present: William B. Toombs, Chairman  
William H. Moody, Vice Chairman  
Eric C. Anderson  
Ava Lewis

Board Members Absent : Samantha Hedgspeth  
Danny Moon  
Michael C. Nickell  
James W. Roncaglione  
E. Thomas Satterwhite

Public Representatives : Ron Dunlap, Executive Director, VAMMHA  
Don Baster, Popular Housing Services (Finance Company)  
Vernon Taylor, Popular Housing Services  
Dallas Herring, Golden Rule Homes (Dealership)

A. Call to Order/Roll Call/Determination of a Quorum.

Chairman Toombs called the Virginia Manufactured Housing Board Meeting to order at 1:15 p.m. Curtis L. McIver, Secretary to the Board called the roll and a quorum was not present.

B. Approval of the Minutes.

Lack of a quorum prevented the approval of the minutes from the Board's meeting of June 16, 2005. The approval of the minutes from the Board's meeting of June 16, 2005 will be held at it next meeting. Mr. Anderson requested that additional information be added to the June meeting minutes to explain in greater detail his request for more statewide training. Curtis L. McIver informed Mr. Anderson that information on Fair Housing will be included in the VAMMHA newsletter.

Public Comment.

Ron Dunlap stated that DMV has proposed removing *manufactured home* from the definition of a motor vehicle. He also stated that DMV issues the title for a manufactured home. The issue of titling a manufactured home may come before the General Assembly in 2007. The title on a manufactured home is used to secure a lien on a manufactured home by the bank or finance company. Without the title, a manufactured home cannot be financed. Manufactured homes are considered personal property. It was also suggested having a Certificate of Ownership issued instead of a title.

D. Committee Reports.

None.

E. Report of the Secretary.

1. Licenses and Recovery Fund Reports.

The cash balance in the Licensing Account is \$23,881.14. The cash balance in the Recovery Fund Account is \$874,698.33.

Currently licensed are eight brokers, 259 active dealers, 49 manufacturers and 785 salesperson.

2. Amendment to the Regulations.

No action was taken. The amendments to the regulations are being reviewed at the Department of Planning and Budget.

3. FOIA and COIA Updates.

The Freedom of Information Act and the Conflict of Interests Act updates were distributed to the Board Members as requested by the Office of the Attorney General.

4. Status of manufacturer representatives on the Board.

It was stated by Ron Dunlap that letters have been written to Board Members Danny Moon and E. Thomas Satterwhite inquiring whether they plan to remain Board Members. As of Wednesday, August 3, 2005, no response had been received from Moon and Satterwhite.

Curtis L. McIver has advised the Director of DHCD and the Secretary's Office of the potential situation concerning the two manufacturer representatives on the Board.

F. Unfinished Business.

1. Elizabeth Conn vs. Colonial Homes.

The Final Order Number 2005-1 was prepared and sent to the Chairman Toombs for signature. After signature, the final order will be mailed to all involved parties by Certified Mail, Return Receipt Requested. According to the rules of the Supreme Court of Virginia, the parties have thirty (30) days from the date of service (the date the decision is received or the date it was mailed—whichever occurs first) in which to appeal the decision by filing a Notice of Appeal.

2. Eddie Linville vs. Jerry Stoneman, Southern Showcase Housing.

A hearing has been scheduled on Monday, October 3, 2005 at 10:00 a.m. at the Roanoke County Public Library, Hollins Branch, at 6624 Peters Creek Road, Roanoke, Virginia 24019. Telephone No. (540) 561-8024.

3. Pending Items – In Circuit Court.

- a. Catherine Portman vs. Colonial Homes – This case is being held until the White case has been resolved.
- b. Ronald Morehart vs. Blairs Housing and Liberty Homes – Appeals filed. No action has been taken.
- c. Christine White vs. Colonial Homes – Scheduled to be heard in Circuit Court on August 10, 2005.
- d. License application from John C. Witcher, Jr. – A Gem Homes – Closed.
- e. John and Geraldine Brain vs. Manufactured Housing Board – Appeals filed. No action has been taken.

4. Completed agenda items.

None.

G. New Business.

1. No new cases ready for presentation to the Board.

H. Next Meeting date and location.

The next meeting date and location of the Virginia Manufactured Housing Board is scheduled for Thursday, October 20, 2005 at the Department of Housing and Community Development, The Jackson Center, 501 N. 2<sup>nd</sup> Street, First Floor Board Room, Richmond, Virginia 23219. Telephone No. (804) 371-7160.

I. Adjournment.

The Virginia Manufactured Board's unofficial meeting was adjourned with a motion made by Eric Anderson and second by Ava Lewis.